



Invoice date: 10/1/2020
Due: Wed, Oct 30, 2020
Total: \$XXX
Invoice# 1234 Customer# 123456

Your Company
Your Address
Your City State, Zipcode

Remit to:

EM3 Networks LLC
810 Pennsylvania St
Suite 205
Lawrence, KS 66044
843-410-2008

PLEASE VISIT <https://em3.billcenter.net> to view your monthly invoice and payment history. You can also make online payments by ACH or Credit Card as well. *****PLEASE CONTACT us at billing@em3networks.com or call us at 843-410-2008.

To avoid any service interruption, please pay your invoice by the PAYMENT DUE DATE. **There will be a xx% late fee assessed on your account if not paid by the DUE DATE of each month. **There will be a xxx% credit card processing fee on all credit card payments. **\$xx returned check fee plus xx% of the invoiced amount.**

Summary

Balance Information	
Previous Balance	XXX
Payments Received - Thank you!	(XXX)
Balance Forward	0.00
New Charges	
Recurring Charges	XXXX
Taxes and Surcharges	XXXX
Total New Charges	XXXX
Total Amount Due	XXXX

Payments

Description	Date	Amount
Payment Received, Thank you!	09/16/19	(XXXX)
Subtotal		(\$XXXX)

Recurring Charges

Internet: Circuit ID: 0000000000/

Description	Start	End	Rate	Qty	Amount
Managed Internet Service Port	10/01/20	10/31/20	XXXX	1	XXXX
Switched Ethernet Access	10/01/20	10/31/20	XXX	1	XXXX
Subtotal					\$XXXX

IP-Flex: 1056

Description	Start	End	Rate	Qty	Amount
IP Flex - Calling Plan C - 23 Call Paths,	10/01/20	10/31/20	XXXX	1	XXX
Subtotal					\$XXXX

Taxes and Surcharges

Carrier Cost Recovery Fee	XXXX
Regulatory Recovery Fee	XXXX

Subtotal	\$XXXXXX
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SAMPLE